

Holder Transmittal and Checklist for Annual Report of Unclaimed Property

Issued under the authority of P.A. 29 of 1995. Filing is mandatory. Failure to file is punishable by fine.

This transmittal must accompany your annual report whether you are filing on paper, diskette or tape. If your report does not meet Treasury specifications it will be returned to you. Holders filing from multiple branches under one federal employer number must coordinate a branch identification number with the UPD.

Mail to:

Unclaimed Property Division
Michigan Department of Treasury
P.O. Box 30756
Lansing, MI 48909

		Report Year
General Information		
Holder's Name	Federal Employer ID Number	UPD Branch ID No.
Address	State of Incorporation	Date of Incorporation
City, State, ZIP Code	County	Report Number <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Did you exercise due diligence this report year? <input type="checkbox"/> Yes <input type="checkbox"/> No	Did you file a <i>Report of Unclaimed Property</i> last year? <input type="checkbox"/> Yes <input type="checkbox"/> No, explain:	
Primary business activity	Report Type <input type="checkbox"/> Annual <input type="checkbox"/> Compliance <input type="checkbox"/> First <input type="checkbox"/> Audit <input type="checkbox"/> Other	What media type are you filing? <input type="checkbox"/> CD Rom <input type="checkbox"/> disk <input type="checkbox"/> paper Do not mix media types for the same report. Is the company: a wholly-owned subsidiary? a division? publicly traded? private?
Annual Sales/Premiums		Yes No
Total Assets		<input type="checkbox"/> <input type="checkbox"/>
No. of Employees		<input type="checkbox"/> <input type="checkbox"/>

Reporting Requirements

You must report and submit all property (defined in General Instructions) in your custody that belongs to someone else and has gone unclaimed.

Attach payment here.

- Total number of safety deposit boxes reported a.
- Total number of shares reported b.
- Total number of securities sent to custodian c.
- Enter the value of cash accounts over \$49.99 d.
- Enter the value of cash accounts \$49.99 and less e.
- Enter the **total amount paid** with this transmittal f.

<input type="checkbox"/> Physical <input type="checkbox"/> Book
\$
\$
\$

Certification		
<i>I declare under penalties imposed by P.A. 29 of 1995, as amended, that I have examined this report and to the best of my knowledge it is true and complete.</i>		
Print Contact Name	Check this box if the contact person is an agent. <input type="checkbox"/>	Telephone
Authorizing Signature	Title	Date

If you are a successor, attach a separate sheet listing the names and last known addresses of all previous holders of the property being reported. If you have changed your name during the reporting period, attach a separate sheet listing all prior names.

Treasury Use Only		
Date Received	Tape Numbers From	To Total Number of Tapes Received